

#### Your guide to the Landscaping Process

A Step By Step Guide

#### Part 1 – Design to Installation

Address: 1 Altona Street, Bibra Lake 6163 Postal: PO Box 1004, Bibra Lake 6163

Residential

Phone: 9434 7500 Fax: 9434 7505





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# Your Guide to the Landscaping Process





In this guide you will find an overview of the landscaping process, a step by step guide & some helpful advice on maintaining your garden after completion.



Now that you have returned your Notice of Intention to Occupy form, the below process has started and your landscaping is in the works.

# If not already, please also send through your site plan to save time at time of consult. (Left)

- Our certified design consultant will contact you shortly to arrange a meeting onsite
- A plan will be drawn & consultant will send this along with 2 other forms to you
- Paperwork to be signed & returned
- A final site check will be arranged
- Landscaping will be scheduled in and you will be advised of dates
- Landscaping commences on site
- Completion of landscaping
- Handover (if required)

Whats included in your package

Your front landscaping is a package provided to you by the developer. The package includes the below items, however some of these can be upgraded and extra items can also be quoted on. Anything outside of this package is an extra cost to you.

Please note if you choose not to proceed with any element, you will not receive a credit for this.

- Reticulation to all turf area & all garden beds
- Automatic Reticulation Controller & Rain Sensor installed at the meter box by a licensed electrician
- Cut in to the water meter by a licensed plumber
- Wintergreen Turf (Inc Dynamic lifter)
- Black Mulch & Soil conditioner to all garden beds
- 1 x 140mm plant per m2 of garden bed
- 1 x 100ltr street tree installed on verge (this is a compulsory part of the package and the species is determined by the council) (3 trees installed on corner lots)
- 1 x 45ltr tree installed (this is dependent on your Estate and the consultant will advise if you are eligible for this)
- Please refer to your consultant to confirm what trees are include in your package for your particular estate



You have the choice of your design and can choose how you would like your garden to look. The consultant will be happy to help with the design and can also suggest what will work best for your property.



Before you meet the consultant onsite, please have a think about the design you are after, including the layout, types of plants and turf. If you drive around your estate, you will see many different examples of the types of gardens available.

You will find some information over the next few pages regarding types and themes of plants, turf varieties available and suitable designs for the location of your property.







This is a basic list of our different plant themes with our most readily available species. We are also able to supply other species, dependant on stocks available at the time of job.

For more information on the species or for more pictures, please use the internet to search for this. There is a lot of helpful information online.







Wintergreen is the basic turf covered in your landscaping package by the developer. This is supplied at no cost to you. If you would like to upgrade to a different turf, below are some of the most popular along with benefits of each.



another variety.

All turf other than Wintergreen is also considered an upgrade, so the additional costs will be quoted to the homeowner.

# Rear Landscaping





While we are discussing your front yard package, we would be happy to design & quote you on your backyard landscaping. If you would like to obtain a quote for your backyard, please ensure you mention this to the consultant at the meeting and they will be able to create a plan for you.

Please see below information for an **obligation free design and quote** for your back yard. If you would like to take advantage of this exclusive offer please ensure you discuss this with the consultant <u>at the time of consult for your front yard</u>.

\*\*We can also offer an Interest Free Payment plan for your rear landscaping. Please contact the office or speak to your consultant to discuss this option\*\*

#### **Obligation Free Rear Design and Quote**

For your opportunity to take advantage of our Rear Landscaping Package while we construct your Front Irrigation and Landscaping provided by your estate developer, please inform your landscape designer during the *initial consultation* that you would like an "Obligation Free Design and Quote" for your backyard. If you proceed with the installation while we construct the front yard package you will receive a **10% discount** off your rear irrigation and landscaping.





In order to get your landscaping underway, your site will need to be ready as per the below requirements. You will be required to sign off on a prestart contract to state all items are completed and your site is ready to go.

## Final Soil Levels

It is required by the owner, that all areas to be landscaped (including verges) must be levelled to 20-25mm below the top of all hard surfaces (paving/limestone, kerbing, footpaths). All areas will need to be cleared of rubbish, rocks, building rubble and weeds. We recommend spray the weeds before removing, to ensure they don't grow through your lawn. (If you are having synthetic turf, levels will need to be lowered to 100mm for front & 50mm for rear)

Should you require a bobcat to clear your site please call: **Pete's Bobcat Services – 0412 098 611** Ready 2 Dingo – 0428 190 070







## Controller

The controller installed will be a Hunter Core 6 Station (8 Station for corner lots). A Rain sensor will also be fitted and connected with the controller.

The irrigation controller will be fitted to your wall at the location shown below. The installation requires a 20mm hole to be drilled into your wall cavity at this location. Can you please mark any existing services (water, gas, power etc) in this location as all care but no responsibility will be taken with regards to damage to pipe work or the wall itself. Cottage lot locations may vary.







### Prelays & Pipework

**Under Driveway:** It is an essential requirement to have a 90mm stormwater pipe installed under your driveway. This will need to be install approx 300mm below the ground and will need to be marked on either side to indicate location. This is necessary to run our pipes & wires in order to irrigate both sides of the driveway.

**Under paving:** If you have any paving or pathways it is required that you install a 90mm prelay pipe underneath.

**Under paving (Meter Box):** If you have any paving under the meter box a 20mm conduit pipe with draw wire will need to be installed running to garden bed area. (See diagram below)

## Additional Works by owner

Any additional works carried out such as retaining walls, raised planters, additional paving etc, will need to be completed prior to any landscaping. Unless otherwise discussed with landscape consultant. Your crossover must also be completed prior to landscaping being booked in. Prelays under walls etc must be installed prior to installation. No reticulation to planter boxes connected to the house will be supplied. We will cap of beside this for owner to install.

#### Fencing

All boundary fences must be completed prior to landscaping works commencing.



Reticulation pre-lay under driveway





Once you have met all the requirements and are ready to be scheduled in, please return all 3 documents as per below.

Please ensure you send all 3 together and have properly filled out and signed each.

These documents will be sent to you by your consultant once a meeting has taken place. Please see on next page a copy of the prestart contract, only to be sent back with the rest of the paperwork and once items have been completed. Please don't send this back beforehand.



These documents can be returned to either your <u>consultant</u> or the <u>head office</u> by any of the below.







## **COPY ONLY - CONSULTANT TO REISSUE**

#### **PRE - START CONTRACT**

NA	AME:			
ES	STATE:	LOT #:	HOUSE #:	
PO	DSTAL ADDRESS:			
ΕM	AIL ADDRESS:			
PH	HONE:MOBILE:		FAX:	
	*Please read the following information carefully ** This con- have been completed. If you have specific dates of wh **Please initall each line b ease ensure your site is ready as per this prestart contract. is not ready, a \$75 rescheduling	hen they will be don below to indicate o You WILL NOT b	e (i.e Levels) please put this date b completion** be booked in until your site is m	elow.
-	ITEMS TO BE COMPLETED			PLEASE INITIAL
1.	A 90mm Stormwater pipe has been installed under the driveway and is	s marked & visible		
2.	If proceeding with rear landscaning: If paving evists, a 90mm Stormwo		alled from front to rear down the side	
3.	A 90mm prelay pipe must be installed under all retaining walls/footpat (excluding the verge footpath)	hs/paving/limstone/pla	nter boxes PRIOR to installation	
**I understand that if a suitable pipe cannot be found, additional charges will be incurred if pavers need to be pulled up (pavers will not be reinstated)				
4.	If paving or limestone exists directly under the meter box, a 20mm con running to the closet garden bed or turf area for the installation of the		wire/string) has been installed,	
5.	The cross-over & all paving/poured limestone/garden edging etc, has been completed prior to returning forms)	been installed as per th	e landscaping plan (This must have	
6.	Please advise location of your power fuses. Confirm correctly shown or correctly shown on Plan)	n Plan - Internal⊡ Exte	ernal (meter box) (The location is	
7.	Areas to be landscaped (including all verges) have been cleared of all areas being landscaped, including all verges) are 20-25mm below all h be 100mm below kerbing) If a bobcat has been booked to clear site & prep levels, please advise site has been checked after bobcat has been.	ard surfaces and kerbi	ng (If synthetic is being installed must	
	**I understand that if my levels are not satisfactory, preparat to my account	ion costs and/or res	cheduling fees will be charged	
8.	Handover has occurred, & the power has been connected			
9.	All boundary fences have been completed			
10	. If a variation exists on Schedule of works, a 50% deposit has been ma	de		
11	. All paperwork has been signed & returned to the office (Plan, Scheduk	e of Works, Prestart)		

#### BY SIGNING THE BELOW, YOU AGREE THAT ALL ITEMS ABOVE HAVE BEEN COMPLETED AND YOUR PROPERTY IS READY ACCORDING TO THESE GUIDELINES

Signed:

Date: .....

All items on this list must be completed by minimum 2 weeks prior to your \*EXPIRY DATE\* to ensure landscaping can be completed within the timeframe. Plumbing & electrical contractors will be required to attend site PRIOR to landscaping & may require access

Please note if we are required to pull up pavers to install retic, we will not reinstate pavers. This will be the responsibity of the homeowner

It is the client's responsibility to arrange a <u>'WATERING EXEMPTION FOR NEW LAWNS & GARDENS'</u> on the day the landscaping is installed. You must call the Water Corp direct to arrange.

Client is also responsible to change controller back to designated watering days, once exemption has expired.

Controller door must be closed & locked AT ALL TIMES to adhere to warranty conditions

The selection of plants supplied will depend of availability. Minor changes may be required & will be made without notice

Reticulation is covered by a 12 month Warranty. Plants & Trees will be determined once checked by supervisor (Neglect will not be warranted)



Once we receive all of your signed paperwork, a site supervisor will come out and check that all items on prestart are completed and that the site is ready for landscaping. Please note that if your site is not ready, you will not be booked in until it is.



Once site has been checked, and is ready to proceed, the supervisor will advise the scheduler and your job will be booked in. Below is the basic order of works.

- Site is signed off and ready to book in. Scheduler will schedule in and email client with the dates that works will be completed. There is about a 2 week period from site being checked to date of install.
- A controller will be installed prior to works commencing. This will be booked for a few days prior to booking, but may often be done sooner depending on works.
- A cut in to the water meter will also be booked prior to works commencing as above.
- The retic installation will often take place 1 2 days before the landscaping. However sometimes this
  may be done on the same day. This will depend upon the size of your property and our current work
  schedule. You will be advised of the dates.
- Upon installation of the retic, all garden beds & turf area will be irrigated & will be hooked up to the controller. This will be switched off.
- The landscaper will then come to site and install all plants, mulch & soil con. Your controller will be set to water the garden bed stations only.
- A few days after the Landscape install, your turf will be laid. For a confirmed date of this, please contact the office closer to the date.
- The turf installers will lay your grass, and will then fully set your controller for 3 times daily as per your water exemption. (see page 14 for information on applying for the water exemption)
- This will see the completion of your landscaping & irrigation works. A manual & key to the controller will be left in your meter box.

Please note if your trees are not installed on the date of landscaping, this is because they may not be currently available from our suppliers. These will be on backorder until they are sourced, and once they are, will be installed as soon as possible. This is a requirement for us to install, so please know we will get this in for you at our earliest possible time.